



## Oak & Lily Academy – Portsmouth Campus Financial Agreement 2024-2025

Student Name: \_\_\_\_\_ Date of Birth/Due Date: \_\_\_\_\_

**Registration Fee:** \$125--Due at time of registration, non-refundable (\$75 for Active Duty Military Families)

### Preschool 3's:

#### Half Day (8AM-1PM)

#### Full Day (8AM-4PM)

Monthly Fee:

\$562

\$897

\*\*School Year Total:

\$5620

\$8970

**Extended Care (6:30AM-8:00AM; 4:00PM-6:00PM)** \$150

Activity Fee: \$100 (Due with 1<sup>st</sup> month's payment)

Curriculum Fee: \$75 (**Due at Registration**)

Shirt Size (circle) 3T 4T YXS YS YM YL

**To enter the 3-year-old program your child must be 3 by September 30<sup>th</sup> and fully (100%) potty trained.**

### Preschool 4's:

#### Half Day (8AM-1PM)

#### Full Day (8AM-4PM)

Monthly Fee:

\$562

\$897

\*\*School Year Total:

\$5620

\$8970

**Extended Care (6:30AM-8:00AM; 4:00PM-6:00PM)** \$150

Activity Fee: \$150 (Due with 1<sup>st</sup> month's payment)

4's Curriculum Fee: \$150 (**Due at Registration**)

4's Cap and Gown Fee: \$25 (Due January 1<sup>st</sup>)

Shirt Size (circle) 4T YXS YS YM YL YXL

**To enter the 4-year-old program your child must be 4 by September 30<sup>th</sup> and fully (100%) potty trained.**

### Tuition Payment:

- Depending on the calendar adopted by Suffolk Public Schools for the 2024-2025 school year, payment will either be due on August 15<sup>th</sup> or September 1<sup>st</sup> and on the 15<sup>th</sup> or the 1<sup>st</sup> thereafter.

### Other Fees:

- Late Payment (past the 5<sup>th</sup> of the month) - \$20
- Return Item/Payment Fee - \$20
- After 6PM closing Late Pick Up, Emergency Closure Late Pick Up, and Sick Call Late Pick Up - \$10 after the first 5 minutes, \$1 every additional minute

### Discounts:

- Sibling Discount: 5% off each additional child **OR**
- \*\*A 7% discount is offered if the school year's tuition is paid by the 1<sup>st</sup> day of attendance. (Extended Care costs are not included in this discount)

This agreement summarizes the procedures of Oak & Lily Academy, the services to be provided, and the fees which will be charged for these services. By signing this agreement, the parents indicate their understanding of, and agreement with, Oak & Lily Academy's policies. Registration and Curriculum fees are due at the time of registration and are non-refundable. These policies are non-negotiable.

Parent Signature \_\_\_\_\_



**Oak & Lily Academy**  
**Registration 2024-2025 School Year**

**Student Profile**

Name of Child: \_\_\_\_\_ Nickname: \_\_\_\_\_

Age by Sept. 30th: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ (circle) Male Female

Address: \_\_\_\_\_  
\_\_\_\_\_

Father's Name \_\_\_\_\_ Cell No. \_\_\_\_\_ Carrier \_\_\_\_\_

Email \_\_\_\_\_

Employer \_\_\_\_\_ Work No. \_\_\_\_\_

Mother's Name \_\_\_\_\_ Cell No. \_\_\_\_\_ Carrier \_\_\_\_\_

Email \_\_\_\_\_

Employer \_\_\_\_\_ Work No. \_\_\_\_\_

Child Lives With: \_\_\_\_\_  
\_\_\_\_\_

Other Children in family (names & ages): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Previous School or Centers:

---

Allergies and/or medical conditions:

---

Emergency Contacts and Authorized Pick Up Persons (other than parents):

Name

Phone Number

---

---

---

---

Persons NOT allowed to pick up child: (court or legal documents stating so are required)

---

With my signature, I certify that all the information provided on this form is true and updated to the best of my knowledge and that I am the true legal guardian of the above. I agree not to hold Oak & Lily Academy or any of its representatives or employees at fault should my child be injured in any manner whatsoever. I give Oak & Lily Academy permission to take whatever action required in an emergency.

---

Parent/Custodian Signature

---

Date

### **PERMISSION TO USE IMAGE**

Oak & Lily Academy uses student pictures on our Facebook page and our website. The images are used to show parents, friends, and family the activities we are participating in daily. At no time is a child singled out or identified by name. The images are not used for anything outside of the above-mentioned pages.

Please sign below acknowledging your notification of the use of image for the Facebook page and the Oak & Lily Academy website.

Student Name \_\_\_\_\_

Parent Signature \_\_\_\_\_

**PERMISSION TO TEXT**

I/We hereby give permission to Oak & Lily Academy to send pertinent text message (Weather, Emergency Updates) concerning the student listed below.

Student Name \_\_\_\_\_

**MILITARY STATEMENT**

I certify that I am Active Duty Military serving in the \_\_\_\_\_ (branch), and I am the legal parent/guardian of \_\_\_\_\_ (student's name).

I acknowledge that I have read and agree with the Parent Handbook, the Oak & Lily Sick Policy, and Oak & Lily Discipline Policy (age group specific). These documents can be found on the Oak & Lily Academy website at [www.oakandlilyacademy.org](http://www.oakandlilyacademy.org) under the Parent Resources tab.

I understand that to enroll my child at Oak & Lily Academy: The registration packet, a completed Tuition Express form, a completed School Entrance Health Form including current immunization record signed by a physician, and a copy of the birth certificate or proof of birth must be provided along with the non-refundable Registration Fee and Curriculum Fee are due at the time of registration. Your child's spot will not be secured until we have received these items.

\_\_\_\_\_

Parent/Custodian Signature

Date

*Donna Davis*

Director Signature